



Republic of the Philippines  
PRESIDENTIAL COMMISSION ON GOOD GOVERNMENT

**REQUEST FOR QUOTATION**

Date : \_\_\_\_\_  
RFQ No.: 2015-A-01

Name of Company : \_\_\_\_\_  
Address : \_\_\_\_\_  
Business Permit No.: \_\_\_\_\_ TIN No.: \_\_\_\_\_

Please quote your best offer for the maintenance services for sixty-one (61) airconditioning units, subject to the following terms and conditions:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by your or any of your duly authorized representative.
7. Prospective bidders shall be required to provide regular maintenance services for 61 airconditioning units.

Submit your quotation duly signed by you or your duly authorized representative together with two (2) sets of certified true copies of the following requirements not later than September 18, 2015 at 2:00 p.m.:

1. Mayor's/Business Permit;
2. DTI Registration;
3. Annual Income Tax Return for the year ending December 31, 2014; and
4. PhilGEPS Certificate of Registration

**Sealed quotations** may be submitted at the BAC Secretariat, c/o Ms. Raquel S. Buñag, Ground Floor, IRC Annex Bldg., No. 82 EDSA, Mandaluyong City, from 9:00 a.m. to 5:00 p.m. with telephone number 726-7302. The opening of sealed quotations will be on September 18, 2015, at 2:00 p.m., Salonga Room, Ground Floor, IRC Building.

  
**DARWIN C. ALTEA**  
BAC Chairman

Date: \_\_\_\_\_

RFQ No.: 2015-A-01

The Bids and Awards Committee  
Presidential Commission on Good Government  
IRC Bldg., No. 82 EDSA, Mandaluyong City

Sir/Madam:

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation for the item as follows:

Item Description	Contract Term	Approved Budget for the Contract	Offer					
			Price (for 61 airconditioning units)			Compliance with Technical Specifications (please check)		Remarks
			Qty.	Unit Price	Total Price	Yes	No	
Supply for maintenance services for sixty-one (61) airconditioning units	12 months  (Jan. 01 – Dec. 31, 2016)	P250,000.00				[ ]	[ ]	

\_\_\_\_\_  
Printed Name and Signature of Bidder

\_\_\_\_\_  
Company

\_\_\_\_\_  
Printed Name and Signature of Authorized Representative

\_\_\_\_\_  
Contact Numbers (landline or mobile) /  
E-mail address