



REPUBLIC OF THE PHILIPPINES

PRESIDENTIAL COMMISSION ON GOOD GOVERNMENT

**TERMS OF REFERENCE FOR THE LIMITED SOURCE BIDDING FOR
THE PROCUREMENT OF CONSULTING SERVICES FOR THE
APPRAISAL OF ONE HUNDRED TWENTY-TWO (122) ARTWORKS IN
THE NAME OF THE REPUBLIC OF THE PHILIPPINES LOCATED AT
IRC BUILDING, 82 EDSA, MANDALUYONG CITY**

1. BACKGROUND

The subject of the appraisal services are various artworks turned-over to the Republic of the Philippines through the Presidential Commission on Good Government (PCGG) pursuant to EO Nos. 1 & 2, s. 1986, located at IRC Building, 82 EDSA, Mandaluyong City.

2. SCOPE OF WORK

The PCGG desires to engage the services of reputable Philgeps-registered appraisal companies to undertake the appraisal and determine the fair market value of various art collections consisting of more or less One Hundred Twenty-two (122) pieces. The appraisal services shall include but not limited to the following information:

- 2.1 Artist
- 2.2 Title/Description
- 2.3 Medium
- 2.4 Measurement
- 2.5 Year and Date of Creation (if indicated or known)
- 2.6 Market Value
- 2.7 Condition
- 2.8 Digital Photo
- 2.9 Appraisal Report in Word File
- 2.10 Other pertinent information such as proper management

3. Minimum References

The PCGG shall provide the winning bidders of the minimum documentary requirements (i.e. latest inventory, photographs, etc.) currently available in its possession for bidder's reference before Notice to Proceed is issued.

4. Requirements

The PCGG requires appraisal for the current fair market value of One Hundred Twenty-two (122) various art collections described in **Annex "A"** hereof from two (2) reputable Philgeps-registered appraisal companies. The two highest bidders rated as Highest Rated Responsive Bids (HRRB) shall be awarded the contract.

5. Qualifications of Bidders

- 5.1 Appraisal companies intending to submit a bid should have the organizational and technical capacity, experience and professionalism to provide the appraisal services requirements. Bidders should be able to show proof of past and/or present experience in similar projects, demonstrate financial soundness and

Requirements, and have the integrity and proven reliability to ensure good faith performance.

5.2 Appraisal services team member(s) must have gained meaningful exposure in providing appraisal services in various types of artworks.

5.3 Bidders should be able to demonstrate an understanding of the PCGG's requirements and objectives to come up with an appropriate work plan and overall approach on how to meet these requirements.

5.4 The award of the contract shall be based on the Highest Rated and Responsive Bid (HRRB).

6. TERMS OF PAYMENT

Payment of professional services rendered by the appraisal companies shall be in accordance with the progress billing schedule provided in the contract.

7. DURATION OF CONTRACT

The appraisal must be completed in sixty (60) calendar days from issuance of Notice to Proceed (NTP) and the final report must be submitted to PCGG.

8. PERFORMANCE SECURITY

The winning bidder shall provide a performance security to guarantee the faithful performance by the winning bidder of its obligations under the contract equivalent to five percent (5%) of the total contract price (if cash or cashier's/manager's check), or thirty percent (30%) of the total contract price (if surety bond callable upon demand). The bidder shall post a performance security prior to the signing of the contract.

9. APPROVED BUDGET FOR THE CONTRACT

The Approved Budget for the Contract (ABC) is _____ (_____), inclusive of 12% VAT, for each bidder rated as HRBB, which shall be sourced from PCGG's Maintenance and Other Operating Expenses (MOOE) for FY ____.

10. BIDDING PROCEDURE

The bidding shall be conducted by the Bids and Awards Committee (BAC) in accordance with the 2016 Revised Implementing Rules and Regulations of RA 9184, otherwise known as the "Government Procurement Reform Act."

11. DISCLAIMER

This Terms of Reference (TOR) is not an offer to enter into a contract as it may not give rise to any contractual obligation implied or otherwise and contains no express or implied representations or warranties. The PCGG may at its option, incorporate all or any part of all the bidders proposal into the contract subject to the winning bidder's concurrence.

PCGG shall not in any way be liable for any cost incurred by the bidders in preparing a response to this TOR or during subsequent discussions with the PCGG regarding their TOR response.

PCGG is not obligated to proceed with the project described in this TOR or to negotiate with any bidder that has received this document. PCGG shall be entitled to use the information received as a response to this TOR and any additional information provided at its request in any way it determines in its sole discretion.

12. CONFIDENTIALITY

The information contained in the appraisal report is private and confidential and shall not be disclosed to any third party. It is intended solely for the PCGG and must be treated in the strictest of confidence.

13. RIGHT TO REJECT

PCGG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract pursuant to Section 41 of the 2016 Revised IRR of RA 9184.

Conforme:

Bidder's Signature Over Printed Name

Date