



Republic of the Philippines
PRESIDENTIAL COMMISSION ON GOOD GOVERNMENT



INVITATION TO BID

1. The Presidential Commission on Good Government through Maintenance and Other Operating Expenses under the General Appropriations Act of FY 2024 intends to apply the sum of **One Million Five Hundred Thirty-Six Pesos only (Php 1,536,000.00)** being the ABC to payments under the contract for the **PROCUREMENT OF RENTAL SERVICES FOR PHOTOCOPIER MACHINES FOR THE PRESIDENTIAL COMMISSION ON GOOD GOVERNMENT (PCGG) FOR FY 2024** with Project Reference Number PCGGBAC-2023-008. The procurement project is undertaken through the Early Procurement Activities (EPA) pursuant to GPPB Circular 06-19 dated 17 July 2019. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The PCGG now invites bids for the above Procurement Project. Delivery of the Goods is required by **January 1, 2024 until December 31, 2024**. Bidders should have completed, within the past five (5) years from 2018-2022 from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from BAC Secretariat and inspect the Bidding Documents at the address given below during office hours, 9:00 am to 5:00 p.m, from Monday to Friday.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **October 26 to November 20, 2023** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (Php 5,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees by facsimile, or through electronic means.
6. The BAC will hold a hybrid Pre-Bid Conference on **November 6, 2023 at 1:30 PM** at the **PCGG Conference Room, 22nd Floor JMT Corporate Condominium, 27 ADB Avenue, Ortigas Center, Pasig City**, and via ZOOM, which shall be open to prospective bidders.



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Physical attendance to the pre-bid conference shall be strictly limited to only one representative from each prospective bidder but others may join thru a video conference or webcasting, the invitation of which shall be sent out a day before the proceedings.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **November 20, 2023 at 09:00 AM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **November 20, 2023 at 09:00 AM** at the given address below and/or through via video conferencing or webcasting via ZOOM or Google Meet. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The PCGG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

Atty. Francis Rivera
BAC Secretariat
Presidential Commission on Good Government
22nd Floor JMT Corporate Condominium,
27 ADB Avenue, Ortigas Center, Pasig City
Tel. Nos.: (02) 87051217
E-mail Address: francis.james.rivera@pcgg.gov.ph
Website: www.pcgg.gov.ph
12. You may visit the following websites:

For downloading of Bidding Documents:

PHILGEPS
PCGG at www.pcgg.gov.ph

October 25, 2023

(sgd) **DIR. ROMULO A. SIAZON**
BAC Chairperson