



22 December 2023

Receiving Copy

**NOTICE OF AWARD**

**OTUS COPY SYSTEMS, INC.**  
10th F MG Tower  
#75 Shaw Blvd, Brgy Daang-Bakal  
Mandaluyong City

**Attention: Mr. ERWIN C. MANARPIIS**  
President

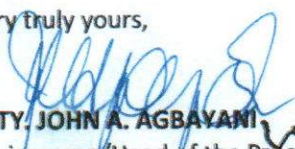
Dear Mr. Manarpiis,

We are pleased to inform you that the Presidential Commission on Good Government (PCGG) has approved to award the contract for the supply of **Rental of Photocopier Machines services, under Project Reference No. PCGG BAC 2023-009**, which being the Lowest Calculated Bid (LCB), in the amount of **EIGHT HUNDRED FOURTEEN THOUSAND EIGHTY and 00/100 PESOS (Php 814,080.00)**.

Pursuant to Section 39.1 and 39.2 of the Implementing Rules and Regulations of Republic Act No. 9184 or the Government Procurement Reform Act, you are hereby given ten (10) calendar days upon receipt hereof within which to post the required performance security of not less than five percent (5%) of the total contract price in favor of the PCGG and to accept, sign and execute the contract for the said service.

Thank you.

Very truly yours,


  
**ATTY. JOHN A. AGBAYANI**  
Chairperson/Head of the Procuring Entity

**CONFORME:**

Name of the Representative of the Supplier:

Name of Supplier:

Date:

  
CLAIRE B. JOSEPH  
OTUS COPY SYSTEMS, INC.  
12/22/2023  
OK