



NOTICE OF VACANCY

Date of Publication: MAY 28, 2024

DRIVER, JOB ORDER, Finance and Administration – Administrative Services Division

Monthly Salary	Php 15,000.00
Education	High School Graduate
Experience	1 year of driving experience in 4 wheel vehicle
License	Professional Driver’s License
Key Duties and Responsibilities	<ul style="list-style-type: none">• Provide shuttle services to employees residing in the south area (preferably in Cavite).• Provide basic repair and maintenance services to the issued vehicle.• Transport employees during official business hours.• Deliver documents when necessary.• Accommodate requests of service during official orders within or outside Metro Manila when needed.

NOTE: ONLY THOSE WHO POSSESS THE RELEVANT or CLOSELY RELATED WORK EXPERIENCES SPECIFIC TO THE FUNCTIONS WILL BE CONSIDERED.

Interested and qualified applicants are advised to read the qualifications of the position and signify their interest through the PCGG online Recruitment Form no later than **JUNE 10, 2024.**

<https://bit.ly/PCGGCareersApplication>



Original documents must be on hand and ready once requested.