



Republic of the Philippines  
**PRESIDENTIAL COMMISSION ON GOOD GOVERNMENT**



## **INVITATION TO BID**

1. The Presidential Commission on Good Government through its Maintenance Operating and Other Expenses of General Appropriations Act FY 2025 intends to apply the sum of **THREE MILLION FIVE HUNDRED THOUSAND PESOS (Php 3,500,000.00)** being the ABC to payments under the contract for the Procurement of Petroleum, Oil, Lubricants and Other Services under a Fleet Card Program with Project Reference Number PCGGBAC-2024-004. The procurement project is undertaken through the Early Procurement Activities (EPA) pursuant to GPPB Circular 06-19 dated 17 July 2019. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The PCGG now invites bids for the above Procurement Project. Delivery of the Goods is required by **January 01, 2025 until December 31, 2025**. Bidders should have completed, within the past five (5) years from 2019-2023 from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from BAC Secretariat and inspect the Bidding Documents at the address given below during office hours, 9:00 am to 4:00 p.m, from Monday to Friday.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **January 27, 2025 to February 12, 2025 from 8:00AM to 4:00PM** at the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (Php5,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees *by facsimile, or through electronic means*.
6. The BAC will hold a Pre-Bid Conference on **February 5, 2025 at 10:00 AM** at the **PCGG Conference Room, 22<sup>nd</sup> Floor JMT Corporate Condominium, 27 ADB Avenue, Ortigas Center, Pasig City**, and via ZOOM, which shall be open to prospective bidders.

Physical attendance to the pre-bid conference shall be strictly limited to only one representative from each prospective bidder but others may join thru a video conference or webcasting, the invitation of which shall be sent out a day before the proceedings.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **February 12, 2025 at 10:00 AM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **February 12, 2025 at 10:00 AM** at the given address below and/or via video conferencing or webcasting. Bids will be opened in the presence of the bidders' representatives who choose to physically attend the activity, which shall be limited to only one (1) representative per bidder.
10. The PCGG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**ATTY. FRANCIS JAMES T. RIVERA**  
**BAC Secretariat**  
**Presidential Commission on Good Government**  
**22nd Floor JMT Corporate Condominium**  
**27 ADB Avenue, Ortigas Center, Pasig City**  
**Tel. Nos.: (02) 8725-6967 / 8725-6816**  
**E-mail Address: francis.james.rivera@pcgg.gov.ph**  
**PCGG website: [www.pcgg.gov.ph](http://www.pcgg.gov.ph)**

12. You may visit the following websites:

For downloading of Bidding Documents:

*PHILGEPS*  
*PCGG at [pcgg.gov.ph](http://pcgg.gov.ph)*

*January 27, 2025*

**DIR. ROMULO A. SIAZON**  
**BAC Chairperson**