



**TERMS OF REFERENCE FOR THE PROCUREMENT OF  
CONSULTING SERVICES FOR THE APPRAISAL OF ONE (1) LOT  
OF VARIOUS PAINTINGS AND ARTWORKS LOCATED IN METRO  
MANILA AND TACLOBAN, LEYTE**

**1. BACKGROUND**

The procurement will be conducted pursuant to the Revised Rules and Regulations (R-IRR) of RA 12009 or the Government Procurement Reform Act for professional services who will provide appraisal services for the following Artworks Collections:

- a. Sto. Niño Shrine (SNS) Collection-consists of **One Hundred Fifty-Two (152)** pieces of Malang Paintings, Manalad Sketches, Station of the Cross, Russian Icons, and Italian Mosaics, located at Sto. Nino Shrine (SNS), Real Street, Tacloban City.
- b. UP Vargas Museum (UPVM) Collection-consists of **Five Hundred Twenty-Six (526)** pieces of Russian Lacquerwares, Yugoslavian Naifs, Old Italian Masters, Italian Mosaics, and Russian Icons, located at UP Vargas Museum (UPVM), University of the Philippines, Roxas Avenue, Diliman, Quezon City.
- c. "IRC Artworks"- consists of **One Hundred Twenty-Three (123)** pieces of paintings, statues, jars, framed wood carvings, wood carvings, tapestries, lithographs, Lalique glass round table, piano, etc. turned over by Independent Realty Corporation (IRC) to the Republic of the Philippines/PCGG, located at PCGG, 21st Floor, 27 ADB Avenue, Pasig City.
- d. TDFS Paintings- comprises **nine (9)** sequestered paintings from the defunct Tourist Duty Free Shop (TDFS), created by various artists, located at PCGG, 21st Floor, 27 ADB Avenue, Pasig City.

**2. SCOPE OF WORK**

- 2.1 Determine the fair market value of Sto. Niño Shrine Collection (152 pieces), UP Vargas Museum Collection (526 pieces) and IRC Artworks (123 pieces), with the following information and additional services:

- 2.1.1 Artist
- 2.1.2 Title/Description
- 2.1.3 Provenance/historical details
- 2.1.4 Medium
- 2.1.5 Year/Date

- 2.1.6 Size
  - 2.1.7 Condition Report
  - 2.1.8 Professional Photography
  - 2.1.9 Catalogued Appraisal Report, with soft copies in Word and Excel File
  - 2.1.10 Other pertinent information
- 2.3 Determine the **fair market value** of TDFS paintings (9 pieces), with the following information:
- 2.1.1 Artist
  - 2.1.2 Title/Description
  - 2.1.4 Medium
  - 2.1.5 Year/Date
  - 2.1.6 Size
  - 2.1.7 Condition Report
  - 2.1.8 Professional Photography
  - 2.1.9 Appraisal Report, with soft copies in Word and Excel File
  - 2.1.10 Other pertinent information

### **3. Minimum Reference**

The PCGG shall provide the latest inventory list of the SNS, UPVM, and TDFS Collections, as well as IRC Artworks, as a reference for the project.

### **4. Consultant's Qualifications**

- 4.1 Must be registered with the Philippine Government Electronic Procurement System (PhilGEPS).
- 4.2 Must have at least five (5) years experience for similar project.
- 4.3 Must be based in the Philippines.
- 4.4 Must have the proper tools and instruments to perform the scope of work.

### **5. TERMS OF PAYMENT**

Payment for professional services rendered by the consultant shall be in accordance with the schedule that may be provided in the contract.

### **6. DURATION OF THE PROJECT**

The project must be completed within the period stated in the contract.

### **7. PERFORMANCE SECURITY**

The appraiser shall provide a performance security to guarantee the faithful performance of its obligations under the contract equivalent to five percent (5%) of the total contract price (if cash or

cashier's/manager's check), or thirty percent (30%) of the total contract price (if surety bond callable upon demand). The performance security shall be posted prior to the signing of the contract.

## **8. APPROVED BUDGET FOR THE CONTRACT**

The Approved Budget for the Contract (ABC) is **THREE MILLION FIVE HUNDRED FIFTY-SEVEN THOUSAND AND SIXTEEN PESOS (₱3,557,016.00)**, inclusive of 12% VAT, which shall be sourced from PCGG's Fund 151 for FY2025.

## **9. DISCLAIMER**

The TOR is not an offer to enter into a contract as it may not give rise to any contractual obligation implied or otherwise and contains no express or implied representations or warranties. The PCGG may at its option, incorporate all or any part of all the gemologist's proposal into the contract subject to the latter's concurrence.

PCGG shall not in any way be liable for any cost incurred by the gemologist/s in preparing a response to this TOR or during subsequent discussions with the PCGG regarding their response.

PCGG is not obliged to proceed with the procurement described in this TOR or to negotiate with any gemologist that has received this document. PCGG shall be entitled to use the information received as a response to this TOR and any additional information provided at its request in any way it determines in its sole discretion.

## **10. CONFIDENTIALITY**

The information that the gemologist/s may obtain in the course of the engagement of its services is private and confidential and shall not be disclosed by the gemologist/s to any third party. It is for the exclusive use by the PCGG and must be treated in strict confidentiality.

## **11. RIGHT TO REJECT**

PCGG reserves the right to reject any and all offers or not award the contract pursuant to the Revised IRR of RA 12009.

PCGG BIDS & AWARDS COMMITTEE

Conforme:

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Gemologist Signature Over Printed Name

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Date